**STATE INSTITUTE OF HOSPITALITY MANAGEMENT ,KOZHIKODE KERALA**

***Congratulation and Welcome to SIHM-K !***

**Important instructions for fresher’s – 2016 – 17**

1. **Students allotted to SIHM, Kozhikode are requested to report at the Institute between 11th - 14th July 2016 for completing the admission formalities (9.00 am to 5.00 PM -Monday to Friday).**

* **Location: From Kozhikode Railway Station/ New Bus Stand to West Hill Chungam - 5 KMs towards Kannur Road by bus / taxi / Auto .**
* **Land mark: West Hill Engineering College / Barracks / Chungam Junction**
* **Get down at *Chungam*. ( 500 meters towards Government Guest House )**

1. **FEE** : Candidates should bring a D. D. amounting to **Rs. 3000/-** in favour of “SIHM Kozhikode’, payable at ‘Kozhikode’ against Minor charges- (Student activity fund , Identity Card, Class tests, IGNOU Exam Fee etc.)

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| --- | --- |
| **PARTICULARS** | **AMOUNT** |
| **Students Activities Fund A/c** | **2000** |
| **ID Card, Internal /IGNOU Examination Fee** | **1000** |
| **TOTAL** | **3000** |

1. **DOCUMENTS REQUIRED**

**Originals and 1 set of attested copies of the following;**

**a. Plus 2 Mark Sheet and Pass Certificate**

**b. Proof of Age (10th Certificate / Birth Certificate)**

**c. Caste Certificate for SC/ST and NCLC for OBC category, if applicable**

**d. Transfer Certificate / Leaving Certificate from the school last attended**

**e. Conduct / Character Certificate**

**f. Medical Certificate (as per format given in JEE 2016 Information Brochure)**

**g. 5 numbers of Passport Size photographs.**

**h. Copy of Aadhar Card**

**i. Provisional Admission / Allotment Letter received from the Counseling Centre**

1. Candidates availing hostel accommodation have to bring a mattress, pillow, bed sheets, pillow covers, bucket, toiletries, etc. at the time of occupying the hostel. Hostel allotment will be done by the NCHMCT after the physical reporting at the institute. Allotment of rooms will be done on **18th July 2016**.
2. Candidates who have been allotted the hostel should bring **D.D. of Rs. 23,000 /- (including Rs.5000/- as refundable hostel deposit) in** favour of “SIHM Kozhikode” payable at ‘Kozhikode’. **Cash will not be accepted**.
3. There will be an orientation program for Candidates on **18th July at 10 AM** in which attendance of all newly admitted Candidates is mandatory.
4. Carry a set of recent Passport size colour photographs with White Shirt & Black Tie (6 nos).
5. It is mandatory to submit Attendance form, Anti Ragging form etc at the time of admission.
6. Mobile phones with camera are strictly prohibited. Candidates must not carry mobile phones in the Institute premises.
7. There is no availability of accommodation for parents / guardians during the admission process. Parents who wish to stay overnight will have to make own arrangements.
8. It is advisable to bring two black trousers (cotton/Mix fabric, straight fit), 3 white full sleeve shirts (cotton),one black leather belt, a pair of black oxford shoes, black socks, white handkerchiefs (please refer pictures)



It is suggested to carry additional cash for Uniforms, Books, Tool kit etc. **(To be arranged by the Student as per specifications under the guidance of Faculties. Institute will facilitate the arrangements. The approximate cost for the above will be Rs.6500/- )**

***Commencement of Classes Monday, the 18th  July, 2016 Parents are welcome to attend the induction programme at 9 .30 am on 18.07.2016 followed by lunch at 1 pm.***

***S.Balaji* Principal**

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| **Components** | **Sem-I** | **Sem-II** | **Sem III** | **Sem IV** | **Sem V** | **Sem VI** |
| Admission Fee | 1000 | -- | -- | -- | -- | -- |
| Enrollment Fee | 1500 | -- | -- | -- | -- | -- |
| Tuition Fee | 31750 | 31750 | 32500 | 32500 | 37250 | 37250 |
| IGNOU Fee | 4500 | -- | 4500 | -- | 4500 | -- |
| Examination Fee | 2000 | 2000 | 2000 | 2000 | 2000 | 2000 |
| Students’ Activities | 2000 | NIL | 2000 | NIL | 2000 | NIL |
| Caution Money (Refundable) | 2500 | NIL | NIL | NIL | NIL | NIL |
| ID Card , Magazine and Miscellaneous | 1000 |  | 500 | 0 | 500 | 0 |
| **Total** | **46250** | **33750** | **41500** | **34500** | **46250** | **39250** |

**FEE STRUCTURE – BSc H & HA 2016-2019\***

**Hostel Fee Rs.18,000/- for 1st Semester**

**\*Subject to revision if any**